



PARKSIDE

Veterinary Group

Confidential Application for Employment - ALL sections must be completed. Completed forms should be sent to Tina Black, Practice Manager, Parkside Veterinary Group, 5 Kings Cross Road, Dundee. DD2 3PT.

Position applied for: _____

Available to take up employment: _____ Hourly Rate

Full Time/Part Time

All staff work a rota of around 1 in 4/5 Saturdays 8.45 am -11.15am

Please confirm the shift pattern that you are able to work:

Personal Details

Surname: _____ Forenames: _____

Address: _____

Postcode: _____

Home Telephone: _____ Mobile: _____

Do you: Own a car & have access to it? YES/NO

Working across three sites is mandatory

Licence Type: FULL PROVISIONAL HGV NO

Do you have any endorsements? (please give details): _____

Education

Schools Attended	From	To	Examinations (Subjects & Grades Obtained)

Further Education

Place of Education	From	To	Qualifications

Previous employment (please include details of your most recent employment here, and use the spaces below to give details of other employments, working backwards from the most recent).

Present/Previous Employer: _____

Address: _____ Postcode: _____

Reason for Leaving: _____ Start Date: _____

Starting Salary: £ _____ Leaving Salary: £ _____ Leaving Date: _____

Job Title: _____ Duties/Responsibilities: _____

Previous Employer: _____

Address: _____ Postcode: _____

Reason for Leaving: _____ Start Date: _____

Starting Salary: £ _____ Leaving Salary: £ _____ Leaving Date: _____

Job Title: _____ Duties/Responsibilities: _____

Previous Employer: _____
Address: _____ Postcode: _____
Reason for Leaving: _____ Start Date: _____
Starting Salary: £ _____ Leaving Salary: £ _____ Leaving Date: _____
Job Title: _____ Duties/Responsibilities: _____

Please detail below why you want to work in a veterinary practice

As part of your contract you will be required to cover other staff at short notice. Is there anything that would prevent you from doing this? **YES/NO**

Please detail below, previous experience you have had working under pressure and how you have coped.

The role of Reception at Parkside is very varied and you will be expected to carry out a wide variety of duties, including cleaning up animal waste. Please give examples of varied duties you have carried out previously, and how you cope with multi-tasking.

Hobbies & Interests

Please detail: _____

Have you ever been convicted of any criminal offence? (including pending) Declaration subject to the Rehabilitation of Offenders Act):

Membership of any professional organisation? _____

Do you need a permit to work in the UK: YES / NO

If offered this position will you continue to work in any other capacity (give details) : _____

Additional personal details:

Applicants are request to tick the relevant boxes below to enable the company to monitor its equal opportunity policy. Monitoring is recommended by the Codes of Practice for the elimination of racial discrimination and for the elimination of discrimination on the grounds of sex and marital status. This information is used for no other purpose and will be treated as confidential.

Male Female

Ethnic Group:

African Asian Afro-Caribbean UK European

Other European Other (give details) _____

Recruitment Policy

It is the company's policy to employ the best qualified personnel and provide equal opportunity for the advancement of employees including promotion and training and not to discriminate against any person because of race, colour, national origin, sex, marital status, disability or age.

I authorise the company to obtain references to support this application once an offer has been made and accepted and release the company and referees from any liability caused by giving and receiving information.

DECLARATION: I confirm that the information given in this application, is to the best of my knowledge, true and complete. Any false statement may be sufficient cause for rejection, or if employed, dismissal.

Signature: _____

Date: _____